

## Minutes of EWAA Committee Meeting

13<sup>th</sup> March 2025

**Present:** Jane Millar, Maurice Leen, Vicky Bell, Dan Thorpe, Chris Clifford, Mike McNaboe

**Apologies:** Tony Flett, George Murray, Bridget Henderson, Jon Willis, Meryl Wilford

**Matters Arising:** Minutes of last meeting were approved. Helen Edwards to return the set of keys now needed for a committee member.

**Action:** JM to contact HE regarding handover.

No sign of any copy of agreement with Children's Allotment.

**Financial Report:** JW has regained access to accounts. There are an adequate number of signatories going forward.

Suspect that Children's Allotment may have overpaid the last bill.

**Action:** JW to contact to offer refund.

Total balance in all accounts stands at c.£15,000 with £9,400 in the Current.

Rent to city council of £388/quarter has been paid.

**Shop Report:** Sales healthy. Onion sets not ordered due to wastage.

JM will be away for at least a month - Claire Stentiford has agreed to cover basic duties during absence.

**Membership Report:** No outstanding tenancy issues. Waiting list stands at 18 people. Plot 82 needs large amount of timber removing, matter held over till return of membership secretary.

**ODFAA/ZM Insurance:** OCC provides public liability insurance from funds collected from associations by ODFAA. The latter are asking for membership numbers on which premiums are based.

**Action:** JW and GM to liaise to provide necessary figures and arrange payment. JM to contact both to expedite matters.

**Vehicle Access:** JM and ML concerned about damage done to lanes over winter months. Access to be reinstated as of this meeting. Any long term rule changes are a matter for the next AGM.

**Action:** JM to notify membership that vehicle access is now permitted for the season.

**Water Supply:** Water to be turned on when the clocks go forward.

**Action:** Dan to turn on stopcock at appropriate time.

**Woodchips:** MM willing to organise access and other arrangements with potential suppliers.

**Action:** JM to register with woodchip scheme that matches arborists with sites that want their waste <https://freewoodchips.co.uk/> EWAA secretary email account will be contact point for association.

**Plot Holder Licensing Scheme:** This will be initiated at next rent collection date. As a paper-based scheme is considered inappropriate, a platform such as 'Fill-out' to be explored. Someone with good IT skills will be needed to initiate and administer the scheme.

**Action:** VB to ask Rich Ellis if he can help. CC to ask JW to see if he knows how best to get things started.

**Toilet Leaks:** Tap in toilet needs to be replaced. Decided to add job to ODS jobsheet once quote for on-site works comes in.

**Action:** CC to contact ODS at appropriate time.

**Work Parties:** Woodchip car park needs urgent clean up but currently too disgusting/potentially hazardous to commence. Also impossible to work round cars. OCC legal dept need to be made aware of numerous issues such as drug use that affect area.

**Action:** CC to contact OCC legal dept to update and request permission to take control of outer gate.

Clean up party to be organised for 26<sup>th</sup> April for general tidy up. ML to transport bagged rubbish to Redbridge tip.

**Mowing:** New volunteers needed to help out existing volunteers. A certain amount of training would be needed beforehand. Responses to be channelled back via ewaa-secretary email account.

**Action:** JM/Amy to put out request for volunteers via website. JM/CC to contact TF regarding organisation of mowing/mower maintenance going forward.

**AOB:**

**OUWG** have carried out tree surgery and hedging works. More works are in the pipeline.

**Dogs:** Notice to be put on website alerting members of the need to keep dogs on leads while on site, and remove excrement.

**Action:** JM/Amy to put notice on website.

**Date of Next Meeting - 8th May 2025**