

## **Minutes of EWAA Committee Meeting**

**9<sup>th</sup> January 2025**

**Present:** Jane Millar, Maurice Leen, Vicky Bell, Dan Thorpe, Meryl Wilford, Jon Willis, Chris Clifford

**Apologies:** Tony Flett, George Murray, Bridget Henderson, Mike McNaboe

**Matters Arising:** Children's Allotment still need to deal with overgrowth to rear of shop.

***Action Point:*** JW to ask for works to be done.

Due to difficulty of establishing delineation of front boundaries to plots on Shop Lane, GM and MM to make 'executive decision' as to best fit of line. DT was asked to invoice for necessary works, will confirm in March.

Vicky Bell was co-opted on to the committee with immediate effect.

**Financial Report:** JW has lost access to Barclays account and correspondence has gone astray.

SB, JM, and MW have access to accounts in the meantime. All rents are in and there is approx £15,000 in bank (Current-£9,750ish, Deposit-£4,680ish).

**Shop Report:** Potatoes due in mid-February so Shop will re-open then

***Action Point:*** JM to order composts etc to re-stock in time for that

**Hosepipe Policy:** CC has done a preliminary survey of the mains water availability on site, it was

noted that there are a variety of connections in various states of functionality. In

order to maximise utilization by allottees the tap outlets will need to be standardized/brought up to date.

***Action Point:*** CC and DT to draw up specification with a view to approaching ODS, and others, to quote for works.

**Lease Sign-Up:** There is a need, regardless of progress in negotiations with OCC, to get the members

to sign up to an agreement/update contact details. CC has undertaken to administer

the collation of a paper-based database, members to be asked to call in to shop to

complete forms (shop staff will not have capacity to perform this function). Scheme

to commence in February when shop re-opens.

**Action Point:** CC to administer scheme and liaise with GM so that new members can sign up at start of tenancy.

**Children's Allotment:** Children from the project were seen accessing site to retrieve football raising H&S concerns. They are subletting the space to other groups so there is a need to enforce/update standing collaborative agreement.

**Action Point:** ML will work with BH (once they have been provided with a copy of the existing Joint Management Agreement) to contact Catherine, chair of the CA, to re-establish arrangements.

**AOB:** Keys to shop are currently held by JW, MW, JM, GM and Helen Edwards. The latter is to be asked to return her set. Keys to toolshed are held by JW, MW, JM/GM, DT, TF, MM and PC.

**Action Point:** JW to ask HE to return keys.

**Website:** Is currently being maintained by JM and Amy Douglas

**Date of Next Meeting-13<sup>th</sup> March 2025**