

# **EWAA Committee Meeting Minutes & Actions**

## **Thursday, 11th July 2024**

Chair: George Murray

Attendees: Mike McNaboe, Jon Willis, Meryl Wilford, Simon Bazley, Jane Millar, Tony Flett

Apologies: Bridget Henderson, Chris Clifford, Daniel Thorpe

1. Minutes of May 2024 meeting and matters arising:
  - GM reports that various people came forward to help with plot inspections
  - GM and JW discussed keys (see below)
  - GM drafted new hosepipe policy (see below)
  - GM was unable to draft conflict resolution policy, but intends to before next meeting
  - Minutes were approved
  
2. Governance Matters
  - CC sent out an email on choices available, and that a timetable was required. It was agreed that a smaller group (CC,JW,SB,GM and potentially BH) would decide on the best option, and a timetable for implementation.  
**ACTION:** GM to schedule (virtual?) meeting of sub-group
  
3. Membership Report
  - GM to send report to JW
  - Mypex has been donated by a dahlia farm in Woodstock, which will be used on overgrown plots.  
**ACTION:** GM and JW will first clear plots with scythes / brush cutter. The plots can then be handed over to new tenants, who will be provided with the donated mypex.  
**ACTION:** GM and JM will send out msg to all plot holders about the next plot inspection (just before rent collection), including a request to clearly mark plot number and boundaries
  
4. Financial Report
  - SB had nothing to report, though JM commented that a lot of new shop stock had been purchased.
  
5. Shop Report
  - Stock has been selling well, hence the need to replenish stocks. Autumn tree wash and potato sacks have also been purchased. Missing Bean on Magdalen Road is a source of free coffee sacks. **ACTION:** committee members asked to collect some whenever they are passing.
  - **ACTION:** SB and JM will be doing a stock take in August.

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#### 6. Site Matters

- Work Parties

**ACTION:** DT,MM,TF to walk around the site to decide what work needs doing over the autumn, and how best to do it – i.e. either paid contractor(s) or work parties. This will include the marking and straightening of the Shop Lane.

- Apple Trees - it was decided that it is up to individuals to treat their own plots, but we will encourage the sharing of information on what does/doesn't work.

- Deer Fencing

**ACTION:** GM to talk to a deer expert about best solutions and their costs.

- Hosepipe Proposal - it was agreed that anyone will be able to fill a personal water butt etc by hosepipe from mains supply, at no extra charge, at restricted times, and that anything larger than a water butt would require committee approval.

**ACTION:** JM and MW will draft the proposal

#### 7. AOB

- ODS Woodchip Deliveries Tree team lead has been in touch, will instruct contractors to deposit in the normal place, and potentially inside the shop gate too.

**ACTION:** JM to follow up with OCC

- Overgrown CA Elder Tree covering shop window

**ACTION:** SB to contact Roots and/or Children's Allotment to warn them that it will be cut back.

- Tool hire

**ACTION:** JM will change the website to say that the scythe is available to borrow, but nothing else.

- Keys - new keys will now cost £18 each, so it was agreed that we would charge £25 to cover future increases. **ACTION:** GM will modify spreadsheet to add extra info, JW will order 50 more keys, JM will update Zettle with new price.

**Date of Next Meeting** - Thursday 12th September 2024

**Date of AGM** - Sunday 22nd September 2024