**Thursday 19th January 2023, 7.30pm, SHOP**

1. **Apologies [Tony Flett, Mike Yeadon, Mike McNaboe, Sarah Pollard and Pat Mansfield, Bridget Henderson]**
2. **Present:** Nina Allen, Jon Willis, Jane Millar, George Murray, Clare Ferguson
3. **Minutes of November meeting and matters arising -** approved
4. **Treasurer report**

Jane Millar is now a signatory on the bank account. Jon will make further enquiries re Metrobank. Utility bills have been paid. No rent payments received but two key deposits. Three rents are outstanding. Review rules concerning rent payments for plots let partway through year at next meeting with membership secretary.

1. **Shop report**

Potatoes will arrive week commencing 20th February, JM will advertise the shop reopening that week and start a new rota for weekly opening. We also have red onions, and will order brown ones.

1. **Site Matters -** broken pipe in the toilet block. Also need a replacement handle for the tap at the stopcock for the site supply. We could consider putting in another outside tap for plotholders near the shop – will ask for a quote for this.

JM to follow up via Meryl with a plumber – to get the leaks fixed, and quote for the other two jobs. Dan will meet the plumber.

George re trees and paths and tool purchase for loaning out. Payment for jobs

George will redraft an email about tree and path management. It will include something about expectations re plot maintenance and the path to leaving a plot.

Dan to have preferred supplier status as a contractor for work on-site.

1. **Feedback from ODFAA meeting regarding possible incorporation**

JW attended – meeting was for those associations who had already decided to go down the co-op route. Approx 60% of associations will do this. We will wait and see how they get on before moving down that route, but do expect to do that. Proposal to plan this out properly at our next meeting

1. **Any Other Business**

IT issues – shared access to membership mailbox JM

bouncing emails – Clare and JW to follow up

dropbox instead of googledocs?, - JM to develop a proposal for a better system

Trampoline – George to speak to relevant plotholders.

Bonfires – conflict between a plotholder and OUWG over a recent bonfire. EWAA is not responsible for the situation. GM will call the plotholder concerned. We will also remind plotholders about the bonfire rules and consider changing the policy. JW will check in with Helen Edwards

Big willow at back of Mr Ali’s plot – fell into EWAA from house on Howard St. Confusion over responsibility between council and landlord. Currently the landlord intends to deal with it and will schedule it for late Feb.

1. **Date of next meeting**

9th March 2023