**9thth November 2021, 7.30pm, Zoom**

1. **Attending:** Clare F; Sarah P; Renata R; Chris C; Mike Y; Pat M; Meryl W; Mike N; Simon B; Dan T; Jon W; Bridget. **Apologies:** Josie B; George; Tony; Andra
2. **Minutes of last meeting and matters arising**

Point 8) Confirmation that decision was made at the AGM to renew the padlocks on site. Minutes to be amended accordingly

Action points: Chris has been named as sole trader for Zettle;

Point 5) changing from Barclays to Lloyds. Application made to Lloyds - some bureaucratic hurdles to clear

Minutes approved

1. **Chair report**

24 people attended AGM. Vice Pres, Secretary, and Shop Officer posts remain vacant – otherwise a successful AGM.

Thanks expressed to all who were involved in organisation of work parties. 10-15 people attended the work parties. Deemed a bit disappointing. Noted that mostly the same people came on both days. Additional ideas required to engage people with workparties. (See AOB [below] Additional workparty days required – looking at January dates. Suggestion of workparty cards or board in shop with list of tasks that people can undertake on a goodwill basis. DT suggested he and Tony could brush cut and use noisy machinery for an hour ahead of next workparty so that attendees can help with clear-up.

Apple-pressing day was fairly well attended and appreciated. Suggestion of wassailing event at a future date.

No word from ODFAA. Meryl has written to John Lardner for an update. Lease has expired.

1. **Membership report**

9 vacant plots. Letting held off until new keys have been issued. 62 on waiting list including 5 waiting for starter plots.

Plot 133B has offered that part of her plot to be used as starter plots. Further discussion required as to how to work this.

6 or 7 people have not paid their rent so far – 2 of these seem uncontactable. Phone and contact details needed for these. – Can be actioned when new site keys are issued

3 plots to be reinspected – Mike to check these this week.

1. **Treasurer report**

Jon to circulate finance report to committee members.

Since last Committee meeting:

Expenditure:

£100 mypex purchased from OUWG

£388 site rent to council

£2500 on keys and locks

Incoming revenue:

£3000 rent

Switch to Lloyds - they won’t accept applications at moment. To be revisited with them.

Zettle converted to a sole trader account under Chris C

1. **Change of padlocks on the gates.** Keys: We have 200 keys. 20-21st Nov 10-12 for key distribution. Locks to change last day of November but this has to be finalised and announced. It will not be possible for plotholders to copy keys unless via the committee. Jon and Mike to meet and agree on wording and process and circulate the proposal this week. There is some urgency to finalise the details!
2. **Future of the shop and ordering stock e.g potatoes**

No shop officer in place at the moment. If we continue with non-perishables then the shop could be opened sporadically. For remainder of 2021 through to Spring 2022 the shop will remain closed. Potatoes will not be ordered this year. Attempts will be made to recruit a shop officer. Notice to be put on shop building door re vacancy and closure.

1. **Site matters**

* Noticeboards To be renewed
* Water supply to plots 94/95. Meryl to discuss with Dan offline.
* Turning water off. Dan to action beginning of next week. Notification via website to plotholders before that point.

1. **OUWG – boundary**

Meryl dealing with boundary issue – to be discussed separately.

1. **Machinery**. Servicing of Alko Mower required Tony to action. Jon approved outlay for this.
2. **Any Other Business**

How do we incentivise/encourage people to take part in workparties? Discounts off rent renewals for participation? Discussion to be continued at another time.

**Date of next meeting** – Tuesday 11th January. Zoom