**EWAA Committee Meeting Minutes**

**Thursday 9 November 2017, 7.30pm**

Chair: Clare Ferguson

Present: Jon Willis, Simon Bazley, Josie Procter, Stewart Young, Nicola Jones, Peter Corcutt, , Pat Mansfield, Dan Thorpe, Louise , Jane Nimmo-Smith

Minutes: Meryl Wilford

1. **Apologies**

Jevon Lancaster, Jane Miller, Helen Edwards, Tony Flett, Chris Clifford

1. **Minutes of last meeting** (14-09-17): approved.
2. **Treasurer’s report**
* Income this year c.£2,500 and shop sales c.£500
* Rent to council and water improvement grant still to be paid.
1. **Shop update**
* We have bought water butts and bone meal for sale in shop.
* Purchases for membership use:1) new wheel barrow and 2) mattock which need to be painted in “corporate colours” so clearly for group use.

***Action point****: MW to paint*.

1. **Membership matters**
* 17 people are on the waiting list
1. **Machinery update**
* Simon to bring costings for the generator to the next meeting when decision to be taken about possible purchase.
* Cleaning of underside of mowers is needed after grass cutting and although this is regularly done, the mowers are a little rusty.
* Need possibly a spray of WD40 or treat with Kurust and then to be repainted to prevent the rusting.
* Tony to be consulted about whether any machines need service / work.

***Action point****: Dan to review upkeep of machines with Tony and see what action needed.*

1. **Site matters**
* Work party this Saturday and Sunday 10-12

Jobs needed:

* 1) carparks
* 2) clearing overhanging undergrowth
* 3) clear plot 1 for burn area
* 4) trimming birch on play area

Coordination:

* Stewart and Jane to do Saturday
* Simon and Louise - Sunday
* “Site Matters Subgroup” (Peter, Dan, Peter, Mo lean)
* Group is still working on finalising plans for pipe-laying
* Request for help to be put out at workparties because more help needed to dig trenches.
* Money is available to pay for some of the work to a subcontractor e.g digging trenches or hire of bobcat. Clare to send budget.

 Peter has fixed leaking taps … but water has now been turned off.

1. **OUWG - update from meeting on 7th Nov**
* Alan Hart is responsible for managing site boundaries. Cliff Cifford is still responsible for liaison but there is still not really a functioning committee.
* The council came to cut the willow but the machinery broke down so this still has not been done. However, they will be coming back to complete the job.
* In addition to this, some site trees need to be cut back.
* Chris Gambolin and Clare to discuss the cutting back of overhanging branches of trees as the responsibility of cutting the willow is now with EWAA.

***Action point****: Chris Gamblin and Clare to discuss the cutting back of overhanging branches of trees as the responsibility of cutting the willow is now with EWAA.*

1. **AOB**
* Suggestions for shop orders should be emailed to Jon so he can compile order. (Jon and Nicola will be away for few months )
* Suggestion that the meetings be held during winter at “Donnington Arms”.
* **Date for the diary: 17th Dec social drink at Donnington Arms – 6.30.**

**Date of next meeting: 18th January 2018 [?]**