**EWAA Committee Meeting Agenda**

**11 May 2017, 7.30pm**

Chair: Clare Ferguson

Minutes: Meryl Wilford

Present: Pat Mansfield, Jane Nimmo-Smith; Jane Millar, Jevon Lancaster, Antoine Flett, Peter Corcutt, John Butler, Stewart Young, Chris Parker, Dan

1. **Apologies**: Nicola Jones, Jon Willis
2. **Minutes of last meeting** – approved.
3. **Matters arising** – water troughs progress

Peter updates about possible work needed i.e digging trenches to see location of existing water pipes. Discussion about whether it should be in the autumn when digging would be less disruptive.

1. **Treasurer report**

Report submitted by email. Jon to update further on return.

1. **Shop report**

Rotas: Tony has been taking on shop duty for people; gentle reminder to all to keep alert to their slots on the rota and organise replacements.

Potatoes: We have still got a lot of potatoes left, perhaps need to order less in future.

1. **Machinery report**

New Haytner should go in for service.

Door of shed still sometimes unlocked.

1. **Building maintenance**

Toilet block updates – there was a leak in the flushing mechanism in one of the toilets which has now been mended but there is still a minor leak.

Discussion about whether it is worth having the facilities updated or whether simply needs further tinkering to keep existing basins/ toilets.

Kitchenette area: discussion about whether it would be worth installing proper sink in kitchen.

*Action point*: Peter to prepare some possible costings for work.

1. **Membership matters**:

Ten people are currently on the waiting list.

Only two plots are now available.

Spring inspection update: About 7 people were sent emails/ letters asking about their intentions re plots but none have responded.

A second inspection will be held at the beginning of September but in the meantime, Jevon will contact the people who have not responded and give them notice in June.

Plot 97 – strimmed by community payback: to be used as wildlife area.

(Removal of plants by former plotholders) not discussed.

1. **Site maintenance**

Community service team have cleared some areas.

Plot one is being used as a dumping ground/burn area – discussion about whether it should be fenced off.- no decision taken. .

Skip: discussion about whether another skip needed or whether a grabber would be more economical.

*Action point*: MW to find cost of grabber

Paid work: discussion about need to make sure volunteers are not out of pocket if they carry out work on the site and that if people do a lot of work they can be reimbursed.

1. **Site boundaries:**

OUWG boundary. Unfortunately, Alan has broken two ribs therefore maintenance that was agreed on has not been done.

Woodchip gate – repair of gate and fence. Fantastic to see the new cctv camera and light are up and running at this entrance. Unfortunately the night-time and daytime activities have still been going on and have made several members feel uneasy and intimidated.

The council have now received 3 proposals for the use of the Whitehouse site – Bees; Children’s nursery; Men in Sheds.

Main concerns from EWAA is with regard to avoiding making similar mistakes with new tenants as with previous ones regarding arrangements to power supply, water supply, toilet facilities and access.

*Action point:* Clare is going to meet the council, 16-5-17, to discuss the boundary security and antisocial behaviour at woodchip gate.

1. **Plant swap** 4 June going ahead.
2. **Any Other Business**

Hose pipe usage: No action to be taken at the moment to suspend use of hosepipes but we may have to stop people using hoses if drought continues. However, national hosepipe ban may come into force in any case in due course.

**Next meeting second Thursday in July.**